

REMOTE ORDER FORM

101 GRATTAN STREET, CARLTON 318081B

STEP 1 – Fill in your details. (Please use black pen)

Full Name:.....Level.....Apt No.....

Direct Unit Address:

Delivery Address:.....

Email:.....

Mobile Number:.....

Are you an AGENT or OWNER? (Forms filled in by tenants will not be accepted):

NOTE:

Managing Agents must attach a copy of the signed management agreement to the order form

SIGNATURE:

DATE:

STEP 2 –

Garage Remote: \$70.00 each (inc. GST)

QTY:

Postage: \$15.00

Administration Fee: \$14.30

Total \$ _____

Please note the Administration Fee is mandatory for all orders

STEP 3 - PAYMENT

Email your completed form to info.melbourne@whittles.com.au and we will issue you an invoice outlining EFT, BPAY and Direct Deposit details.

Please note we **do not** accept Cash or Cheque payment

- You may also submit your completed form along with the current Management Agreement (if you're an agent) to our office:

Whittles Office: Level 5, 580 St Kilda Road, Melbourne (Office hours 9am – 4:30pm)

STEP 4 – DISTRIBUTION

Once your payment and receipt have been received, arrangements will be made to distribute.

If you have any queries please feel free to contact our office on 03 8632 3300 or email info.melbourne@whittles.com.au